

Meeting	COALVILLE SPECIAL EXPENSES WORKING PARTY
Time/Day/Date	6.30 pm on Tuesday, 17 December 2013
Location	Board Room, Council Offices, Coalville
Officer to contact	Member Services (01530 454512)

The Monitoring Officer would like to remind members that when they are considering whether the following items are exempt information under the relevant paragraph under part 1 of Schedule 12A of the Local Government Act 1972 they must have regard to the public interest test. This means that members must consider, for each item, whether the public interest in maintaining the exemption from disclosure outweighs the public interest in making the item available to the public.

AGENDA

Item	Pages
1. APOLOGIES FOR ABSENCE	
2. DECLARATION OF INTERESTS	
Under the Code of Conduct members are reminded that in declaring disclosable interests you should make clear the nature of that interest and whether it is pecuniary or non-pecuniary.	
3. MINUTES	
To confirm the minutes of the meeting held on 8 October 2013.	3 - 10
4. CAPITAL PROJECTS UPDATE	
Report of the Leisure Services Team Manager	11 - 14
5. 2013/14 EVENTS UPDATE	
Events Task & Finish Group Update	15 - 18
Report of the Cultural Services Team Manager	



6. 2013/14 PERIOD 7 FINANCE REPORT (REVENUE AND CAPITAL)

2013/14 Period 7 Financial Update
2014/15 Cabinet Budget Proposal Update

19 - 28

Report of the Head of Community Services

7. DATES OF FUTURE MEETINGS

Tuesday, 15 April 2014

Circulation:

Councillors

N Clarke (Chairman)
R Adams
P Clayfield
D Everitt
J Geary
R Johnson (Deputy Chairman)
J Legrys
M Specht
L Spence
M B Wyatt

MINUTES of a meeting of the COALVILLE SPECIAL EXPENSES WORKING PARTY held in the Board Room, Council Offices, Coalville on TUESDAY, 8TH OCTOBER, 2013

Present: Councillor N Clarke (Chairman) (in the chair)

Councillors R Adams, J Geary, R Johnson, J Legrys, L Spence, M B Wyatt

Officers: Mr L Brewster, Mr G Lewis, Mr J Richardson and Mr P Simpson

11. PRESENTATION FROM TIM SPORNE (JUBILEE ALLOTMENTS)

Mr T Sporne updated Members on progress at the site.

He relayed that the allotment had been formally opened by both the District and County Chairmen in September and had been renamed Jubilee Allotments to commemorate the Queen's Diamond Jubilee in 2012.

It was stated that the three acre site had previously been used for cattle grazing and had therefore initially been very overgrown. However, a contractor had since been employed to work the land so it was fit for purpose. In addition, an access road had been installed and a former garage site had been converted for use as a car park.

Mr Sporne stressed that the allotment's ethos was to work hand in hand with nature. Consequently, it was confirmed that the site was taking an environmentally friendly approach in not allowing the use of any contaminants, as well as ensuring that all waste was composted onsite.

It was outlined that the site would be used as a facility for the community with the installation of a nature walk, sensory garden, orchard and disabled plots for the benefit of local schoolchildren and charities. Furthermore, it was intended to encourage the local community to purchase any surplus produce from the site.

Mr Sporne passed on the thanks of the whole society to North West Leicestershire District Council for their help, in particular Mr J Richardson, Head of Community Services and Mr C Robinson, Environmental Development Officer, for their enthusiasm, help and advice on the project.

Councillor L Spence congratulated the society on the impressive progress that had been made in a short space of time. He also relayed that, through his role as a governor of a local school, he had seen firsthand that children were already benefitting from the site.

Councillor J Geary thanked both Mr T Sporne and Councillor M B Wyatt for their work on the project and stated that the project would not have been such a success without both of their contributions.

12. APOLOGIES FOR ABSENCE

Apologies were received from Councillors P Clayfield and D Everitt.

13. DECLARATION OF INTERESTS

Councillor M B Wyatt declared a disclosable pecuniary interest in Item 5 – Capital Projects Update, as a member of Broom Leys Allotment Society, and left the meeting for the consideration of that project. He also declared a disclosable non pecuniary interest in any reference to Coalville and Coalville Town FC, as a business owner in the Town Centre.

Councillors J Geary, R Johnson, J Legrys and L Spence declared a disclosable non pecuniary interest in Item 5 – Capital Projects Update, as regular supporters of Coalville Town FC.

Councillor J Legrys also declared a disclosable non pecuniary interest in Item 6 – 2013/14 Events Update due to his involvement with Hermitage FM.

Except where stated otherwise, the above named Members remained in the meeting.

14. MINUTES

Consideration was given to the minutes of the meeting held on 9 July 2013.

It was moved by Councillor J Geary, seconded by Councillor R Adams and

RESOLVED THAT:

the minutes of the meeting held on 9 July 2013 be approved and signed by the Chairman as a correct record.

15. CAPITAL PROJECTS UPDATE

The Head of Community Services presented the report to Members.

He provided Members with an update on each of the ongoing projects.

Coalville Park Improvements

The project was virtually completed and would shortly be signed off, with any outstanding balance being assessed at the end of the financial year. The Green Gym was receiving positive feedback and being regularly used by the public. The digimatic floor signage had now been ordered and would be installed in mid-October.

Councillor J Legrys thanked officers for their work on the project and stated that residents have spoken positively to him about the improvements.

Owen Street Recreation Ground

The hot water system had now been upgraded through the replacement of a circulation pump and an increase of hot water storage capacity of 50%. The floodlights had now been assessed and recommendations from the contractor would be received imminently.

The Football Foundation had confirmed that the relocation of Coalville Town FC to Owen Street Recreation Ground would fit the criteria for a funding application to meet 50% of the costs. However, until they had seen the plans and considered the costs of the application, they would not commit as to whether or not the bid would be successful.

Property Services had presented draft plans and costings that were based on the initial designs presented by Coalville Town FC. However, these were significantly over budget. Consequently, new plans had been agreed with the club that omitted various aspects that were included in the original plans including a meeting room, a kitchen, a storage area and separate toilets.

Property Services were now in the process of revising the costs based on the new proposals. If it was established that the new proposals could be met within budget, the plans would be sent to the Football Stadia Improvement Fund for comments and consideration and the formal application would be progressed.

An initial draft of the long-term license had been drafted by Legal Services. This would now be reviewed by Officers before returning to Legal Services to be completed. It would then be formally submitted to Coalville Town FC through the Owen Street Management Committee for approval.

Councillor J Geary suggested that the plans be put out to tender as this would likely reduce the costs of the project.

Councillor M B Wyatt enquired whether further funding could be available, for instance from the Big Society Grant Fund at Leicestershire County Council. The Head of Community Services indicated that this had been looked at but that the sums offered would not be significant.

Thringstone Miners Social Centre

The Thringstone Miners Social Centre Management Committee was currently liaising with Leicestershire County Council with regard to the footpath diversion and the movement of a street light in order to facilitate a grass training pitch.

Cropston Drive BMX Track and Wheeled Sports Facility

Proposals for the wheeled sports facility and BMX track were presented at the meeting and were approved by Members. Confirmed costs would now be obtained prior to local children being consulted on the plans.

Broom Leys Allotments

Having declared an interest in this item Councillor M B Wyatt left the meeting.

It was confirmed that the route for the mains water had been agreed with the Allotment Society and Severn Trent. The mains pipe laying had now been completed and it was anticipated that the mains water would be connected by the end of October.

Councillor M B Wyatt returned to the meeting.

Urban Forest Park

The new piece of play equipment had now been installed and had received positive feedback from the public. A contractor had visited the site and had made suggestions regarding improvements to the footway and drainage. In addition, an internal survey had been undertaken regarding current drainage with a view to making improvements. Proposals would now be developed to improve both areas and a scheme of works would be produced.

Councillor J Legrys enquired as to what drainage improvements were planned. The Head of Community Services confirmed that the works would concentrate on lessening surface water retention to aid dog walkers and runners.

RESOLVED THAT:

the progress on 2013/14 Capital Projects be noted.

16. 2013/14 EVENTS UPDATE

The Cultural Services Team Manager presented the report to Members.

He provided Members with an update on each event.

Coalville by the Sea Family Event

The event was extremely well supported by local families and lots of positive feedback had been received. The new venue at Needhams Walk worked well and provided a safe environment for children to play. Furthermore, the event attracted regional media attention and was also supported by Hermitage FM, the Marlene Reid Centre and Coalville Library.

Councillor M B Wyatt queried whether large housing developers had been approached to contribute funding to Coalville town events. The Head of Community Services stated that this had happened in the past and could be looked into further.

Councillor J Legrys pointed out that the Council had previously voted to move Section 106 money into infrastructure projects within the Coalville Urban Area. He instead favoured the Head of Regeneration and Planning Services asking for contributions outside of Section 106.

Councillor L Spence stated that he had previously spoken to a developer who had indicated that they were happy to provide more than the funds required under Section 106 if there was a business case that meant it would be of mutual benefit.

Annual Food & Drink Promotions

Leicestershire Food Fortnight successfully took place between 21 September and 6 October. Various local businesses took part in the promotion including Hermitage FM Coffee Lounge, Rose Cup Tea Rooms, La Torre Italian Restaurant, Coalville Market Cafe and Sommerfields Butchers.

The Coalville Town Team were currently planning a new Coalville Food and Drink Festival on 23 November which would include food and drink stalls, arts and crafts, entertainment and an ice skating rink.

Christmas in Coalville

The event in Coalville would take place on 30 November to coincide with a similar event in Ashby-de-la-Zouch.

The suggestion of the events sub-group to relocate the event to Memorial Square had not been supported by the emergency services due to both the high numbers of people expected and the associated risks that this would present. The event would therefore be held outside Coalville Market, as in 2012.

Councillor J Legrys stated that he was unhappy that Memorial Square would not be used as the venue. He indicated that he believed the location at Coalville Market makes the event more remote to the public.

The Cultural Services Team Manager stated that last year's event was the first at this location and that lessons had been learnt from that event that would be implemented this year.

Councillor J Legrys stated that he favoured synergy between the Christmas event and the Food and Drink Festival the weekend before. The Head of Community Services stated that he would look into the logistics to determine whether this was feasible.

Councillor M B Wyatt agreed that the current location was in the wrong place. He also favoured moving the event back to Memorial Square, stating that the event was a great success the last time that it was held there.

The Head of Community Services stated that the Council does not have the resources to meet the demands of the emergency services in terms of road closures and traffic rerouting. On this basis, it had been decided not to relocate the event.

Councillor J Geary stated that he does not support switching the venue to Memorial Square on health and safety grounds. He stated that the crossroads at Memorial Square were the main access route into Coalville for the emergency services and that closing the road would pose serious problems for emergency response vehicles.

Councillor N Clarke stated that, whilst he favoured Memorial Square as a venue, it was clear that it was beyond the means of the Council to hold the event there currently.

Coalville Christmas Decorations

It was confirmed that there would be new lighting this year, as agreed at the meeting on 16 April 2013, including new festoon lighting outside the Council Offices and a small number of decorations for lamp columns around Belvoir Road.

RESOLVED THAT:

the progress on 2013/14 events be noted.

17. 2013/14 PERIOD 5 FINANCE REPORT (REVENUE AND CAPITAL)

The Head of Community Services presented the report to Members.

He confirmed that outturn figures were projected to be underspent at the end of period five and that this would allow a modest contribution to balances.

He went on to state that the General Fund budget proposals that were recently agreed by Cabinet included the reallocation of justified costs in the General Fund to the Coalville Special Expense Budget. Subsequently, he noted that several areas of expenditure that should instead be funded from the Coalville Special Expense Budget had already been identified.

Councillor M B Wyatt stated that he strongly disagreed with the proposal to charge the Coalville Special Expense Budget for the Remembrance Day Service given that it acted as a focal point for commemorations in the entire District. He stated that this was highlighted by the fact that the Chief Executive and Chairman of the District attended the Coalville event.

The Head of Community Services stated that the Coalville Special Expense Budget should fund the event as other parishes within the District host their own events which they fund themselves.

Councillor L Spence stated that he agreed with the position taken by Councillor M B Wyatt and that he disagreed with the proposal in the strongest possible terms. He noted that he appreciated that some burden would have to transfer to the Coalville Special

Expense Budget given the current economic climate. However, he said that he was astonished that it was being proposed to transfer the funding of the Remembrance Day Service for the same reasoning given by Councillor M B Wyatt.

Councillor R Johnson stated that he thought the proposal was disgraceful and agreed that the cost of running the event should be taken from the General Fund.

Councillor J Geary stated that he was bitterly disappointed with the proposal. He noted that other parishes within the District held their own events, but stated that parishes were able to raise Council Tax precepts to help fund such events whereas the Coalville Special Expense area had to liaise with Cabinet in order to do so. He stated that he felt the maximum increase in Council Tax should be requested.

Councillor M B Wyatt countered that in his opinion Council Tax should not be raised.

Councillor L Spence also stated that, in his opinion, an increase in the precept for the Coalville Special Expense area should not be requested.

Members sought clarification as to how much the Council could increase Council Tax. The Senior Accountant confirmed that any raise is capped at 2% and that the District intended to implement a 1.5% raise in any case.

Councillor J Legrys suggested that the increase should be kept at 1.5% if the £3,500 cost of holding the Remembrance Day Service was returned to the General Fund.

The Head of Community Services indicated that savings could be achieved by reducing the amounts currently allocated to various areas, such as existing events, grants and the cost of open space management.

Councillor L Spence stated that, in his view, it was important to maintain open spaces, such as flowerbeds, as it provided both residents and visitors with a positive impression of the town. He stated that he believed this was more important than one-off events and that the Working Party should concentrate on making Coalville a place where people want to live all year round.

Councillor J Legrys concurred with the views put forward by Councillor L Spence. He stated that it was essential that the town was maintained all year round and that events such as Coalville Twenty14 could instead be run by volunteers.

Councillor M B Wyatt stated that the large events that were currently held were important to the community and suggested that these should be maintained, at the expense of the smaller events.

Councillor J Legrys proposed that the St George's Day Flags should be scrapped in forthcoming years, along with the annual Food and Drink Festival which he described as unnecessary. However, he noted that the Coalville by the Sea event had been well attended and appeared to be popular with the public and, as such, should be maintained.

Councillor L Spence countered that the St George's Day Flags, much like the maintaining of the flowerbeds, made the town seem pleasant and welcoming to the public and should therefore be maintained. He instead suggested that the budget for each event should be capped.

Councillor N Clarke suggested that, as a minimum, the Christmas and Picnic in the Park events should be maintained.

Councillor J Legrys requested that the recharge for the work undertaken by Event Management officers should accurately reflect the time taken to complete the work. The Head of Community Services confirmed that this would be the case.

Councillor M B Wyatt suggested that the grants that were currently offered by the Working Party should be forsaken in favour of the larger events that were held.

Councillor L Spence disagreed with this viewpoint, stating that the grant fund should be maintained given the likelihood of the Grants Review Working Party being imminently disbanded.

The consensus of Members was to convene a meeting of the Events Task & Finish Group during the consultation period to consider the 2014/15 Events Programme and other budget changes in light of the proposed reallocation of funds from the General Fund to the Coalville Special Expense Budget.

It was moved by Councillor R Adams, seconded by Councillor M B Wyatt and

RECOMMENDED THAT:

the expenditure in respect of the Coalville Remembrance Day Service be referred to Cabinet to consider inclusion in the General Fund budget.

18. WINTER GRIT BINS UPDATE

The Head of Community Services updated Members on progress.

He confirmed that grit bins had been installed in every location that had been requested by the Working Party.

Councillor N Clarke enquired when further applications for grit bins could be made. The Head of Community Services confirmed that applications would reopen next Spring.

Councillor J Legrys encouraged Members to promote the County Council's Snow Warden Programme during the forthcoming winter.

RESOLVED THAT:

Members note the update.

19. DATES OF FUTURE MEETINGS

Members noted the dates of the future meetings.

The next meeting will be on Tuesday, 17 December 2013 at 6.30pm in the Board Room.

The meeting commenced at 6.30pm and closed at 7.54pm.

Councillor M B Wyatt left the meeting at 6.56pm and returned at 6.58pm.

Councillors J Geary and R Johnson left the meeting at 7.32pm.

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NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL

COALVILLE SPECIAL EXPENSES WORKING PARTY – 17 DECEMBER 2013

Title of report	CAPITAL PROJECTS UPDATE
Contacts	Head of Community Services 01530 454832 john.richardson@nwleicestershire.gov.uk Leisure Services Team Manager 01530 454602 jason.knight@nwleicestershire.gov.uk
Purpose of report	To update members with regards to planned Capital Projects within the Coalville Special Expense Area.
Recommendations	IT IS RECOMMENDED THAT MEMBERS NOTE THE PROGRESS ON 2013/14 CAPITAL PROJECTS

1.0 CAPITAL PROJECTS UPDATE

The Coalville Special Expenses Capital Programme update for 2013/14 is as follows;

1.1 Coalville Park Improvements – Total Project Cost £23,000, Balance £2,739 – S106

The 400m jogging circuit with 100m markings is now in situ. This also includes the current long and triple jump world records.

1.2 Owen Street Recreation Ground**1.2.1 Electricity Upgrade – Total Project Cost £25,000, Balance £779**

Electrical works have now been completed, and attention has returned to the floodlights. The approached contractor has not been forthcoming in making recommendations for potential floodlight improvements. Consequently, an alternative contractor is being engaged.

1.2.2 Changing Room Development – £115,208

Two plans have been developed by Property Services, an ideal and a scaled down solution, both of which significantly exceeded budget. Consequently, we are now working with a contractor recommended by the football club to see if they can propose a suitable scheme of works within budget. If this can be achieved, then any procurement issues will be considered prior to inviting representatives from the Leicestershire FA and the Football Stadia Improvement Fund to Owen Street to discuss proposals in advance of submitting an expression of interest and then a full bid.

Additional funding sources are still being explored – McDonalds and East Midlands Airport cannot be considered due to the club having received funding off them previously, and Biffa, SITA and Veolia are not appropriate as the funding criteria cannot be met. Whilst not dismissed totally by them, it is unlikely the project would be

supported by the Big Society Fund as an application for a changing room in an area supporting one club and one sport would not be considered as a community based initiative. However, LCC officers have expressed that they'll be more than happy to discuss the project and its eligibility in more detail in January in advance of the next round of bids closing in February. In addition to this, officers are still also exploring the possibility of applying to the next round of Inspired Facilities, Ibstock Corey Environmental Trust, Cash4Clubs and the Legacy Fund.

It has been recommended by the Council's Asset Management Group that a long-term lease be issued to the football club rather than a licence. The advantages are that it gives CTFC the autonomy to use the area as they see fit in the best interests of the club, whilst also satisfying any future potential funding pots who may request this type of security of tenure as a pre-requisite for making an application. However, the Council still gives a commitment that it will work closely with and will continue to support the club on the future management and development of the site.

The proposed lease will be sent to CTFC for consideration and feedback. In the meantime, approval will be sought from the Council's Corporate Leadership Team to enter into a long term lease agreement with the club.

A lease will mean that the current Management Committee for the pavilion will be disbanded as the club will automatically take full responsibility for the asset. However, the club can then put in place any governance structure it feels appropriate for the future management of the whole site. NWLDC officers will support them through this process and the establishment of a liaison committee.

1.3 Thringstone Miners Social Centre – £4,913

Thringstone Miners Social Centre Management Committee are currently liaising with NWLDC planning and Leicestershire County Council over footpath diversions and the movement of a street light in order to facilitate a grass training pitch on the area that was formerly Clover Place play area. Provisional costs are also now being sought for the groundworks. Officers will continue to work with the Management Committee on sourcing the quotes and funding required.

1.4 Cropston Drive BMX Track and Wheeled Sports Facility – £42,552 (£25,052 S106, £7,500 CSE, £10,000 515)

£32,500 is committed to a new wheeled sports facility, and £10,000 to improvements to the BMX track. Proposals for both elements were presented and given approval at the last meeting of the Working Party. Further consultation has taken place with the Youth Group at the Community Shop and we are now waiting on final confirmed costs from the two contractors. Once received, these will be evaluated for best value before presenting final proposals to consultees. It is anticipated that works will commence in spring.

1.5 Broomleys Allotments, Greenhill – Total Project Cost £10,000, Balance £2,047

The excavation works and the mains pipe laying for the mains water feed to site have been completed. We are now awaiting Severn Trent to undertake their inspection and to then connect the water supply which should be completed prior to Christmas.

1.6 Urban Forest Park, Coalville

1.6.1 Play Equipment – Total Project Cost £39,000, Balance £7,845 – S106

The new piece of play equipment is in situ. Any outstanding balance from works will be carried over to the footway and drainage improvements.

1.6.2 **Footway and Drainage Improvements – £30,000 S106**

Schemes of work are currently being produced and consultation with Ward Members will take place on these. Initial consultation with Members has allayed any concerns regarding the agitation and potential emission of gas from works likely to be undertaken. It is anticipated that work will commence in spring.

1.7 **Melrose Road Play Area – Balance £1,988**

Whilst this project has been completed, there is an underspend of £1,988. It is proposed that this money is used to improve and upgrade the flooring under the original play equipment as it is deteriorating. It will be the same type of flooring as under the new play equipment.

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NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL

COALVILLE SPECIAL EXPENSES WORKING PARTY – 17 DECEMBER 2013

Title of report	2013/14 EVENTS UPDATE
Contacts	<p>Head of Community Services 01530 454832 john.richardson@nwleicestershire.gov.uk</p> <p>Cultural Services Team Manager 01530 454601 goff.lewis@nwleicestershire.gov.uk</p>
Purpose of report	To update members with regards to 2013/14 events funded within the Coalville Special Expense Area.
Recommendations	<p>IT IS RECOMMENDED THAT</p> <p>MEMBERS NOTE THE PROGRESS ON 2013/14 EVENTS AND PROVISIONAL PLANS FOR 2014/15 COALVILLE EVENTS</p>

1.0 2013/14 PROPOSED EVENT PROGRAMME FOR COALVILLE

- 1.1** See below the feedback on Christmas in Coalville and provisional plans for events in Coalville for 2014/15 (Appendix 1).

23 November - Food & Drink Festival

Coalville Town Team delivered their Food and Drink Festival on Saturday 23 November. The event took place throughout the Belvoir Shopping Centre and Needhams Walk and proved to be a popular event offering a wide variety of stalls, live music and entertainment for the Children.

30 November - Christmas in Coalville

A successful and festive Christmas in Coalville Event took place on Saturday 30 November (with both Coalville and Ashby benefitting from Free Car Parking)

The event was organised outside Coalville Market (as in 2012) on the Car Park area and in front of Coalville Market. The programme included Live Reindeer and Santa, Stage and Live Music, Snow Cannon, Street Entertainment, Hunt the Christmas Characters, Face painting and Fireworks Finale. The Fairground complimented the Christmas activities and Coalville Market (stalls) and Coalville Library (crafts) also supported this initiative. The area was more effectively programmed than in 2012 (freeing up more car parking spaces) and it also appeared that more people attended the event.

Feedback on Christmas in Coalville

The Cultural Services Team conducted a short survey on the day and the feedback is summarised below

- Most people had visited the shops as part of their day out in Coalville.
- 84% rated the Christmas event Good or Excellent.
- Nearly all customers interviewed were local people who had attended previous Town Centre events during 2013 (Coalville by the Sea/Food and Drink Festival/Coalville Twenty 13).
- Free Parking was welcomed.

There is clearly potential to combine the Food & Drink and Christmas in Coalville events into one event next year and also perhaps not to clash with the Ashby Christmas event (provisionally scheduled for 29 November 2014).

Santa was visited by over 300 children (who received a small free gift). Coalville Rotary collected £262 for their charity, Sunshine Events (who supplied the Santa's Grotto, which was positioned outside Coalville Market). They stated that it was a fantastic event – one of the best they have been to!

Coalville Town Team/Local Businesses – Again generally complimentary about the event but positioning of the activities pulls customers to the Market Hall area. Trading was weaker than the same Saturday last year, but there were also 500 plus local people attending the FA Trophy match at Owen Street (so not shopping).

The feedback from **Coalville Market traders** was generally positive with many of the traders having an extremely good day trade wise coupled with welcoming new faces. The friends of Holly Hayes Community stall completely sold out of wooden reindeer. Most Market stalls stayed open until 5pm which promoted a lovely festive atmosphere in the Market Hall when people were waiting for the Fireworks.

1.2 Coalville Christmas Decorations

The annual contract with Turnock costs £10,690 which includes testing, repairs, storage, and erection/removal of current Christmas decorations.

An additional allocation of £7,810 was included in the revenue budget for 2013/14 for general maintenance/replacement/improvement to the existing lighting stock (following new pea/festoon lighting installed near library area in 2012).

These funds have provided some additional decorations for the Clock Tower, new festoon lighting outside the Council Offices (opposite Ford Garage) and a small number of decorations for lamp columns around Belvoir Road (16 Bagatelles all the same fitted with new colour scheme, red and white to give contrast against the blue and white).

The Council has received positive comments regarding the additional decorations on the Clock Tower in particular.

Appendix 1

(Draft) COALVILLE 2014/15 EVENTS/PROJECTS

1. Snibston

Event/Project	Date/Timescale	Lead	Budget	Comments Workload L/M/H
National Science and Engineering Week	14 – 23 March	Snibston		
Retro Gaming Weekend	18/19 and 20/21 April	Snibston		
Coalville Motorfest	28 June	Coalville Town Team		Links with Coalville Town Team
WW1 Battle Dress Exhibition	June 2014 – May 2015	Snibston		NWL Heritage Forum planning to launch WW1 publications at Snibston in August
Festival of British Archaeology	12 – 27 July	Snibston		Links with NWL Heritage groups
Miners Gala	13 September	Snibston		Links with Heritage Open Days (11 – 14 September)
Fireworks	1 November	Snibston		
Christmas Fair	6/7 December	Snibston		

2. Coalville Specials

Event/Project	Date/Timescale	Lead	Budget	Comments Workload L/M/H
Coalville Twenty 14 in Coalville Park	29 June ?	Cultural Services	Coalville Specials proposed £10,000 (2013 budget £15,000)	Potential links with WW1 commemorations
Coalville by the Sea ?	8 August ?	Cultural Services	Coalville Specials £1,200	To provide a themed event for local people unable to afford a holiday
Coalville Christmas events	22 November ?	Cultural Services Coalville Town Team	Coalville Specials £5,000 (2013 budget £10,000)	Option to combine with Coalville Food and Drink Festival and not clash with ashby Christmas event (29 November)

Coalville Library

Event/Project	Date/Timescale	Lead	Budget	Comments Workload L/M/H
Stephen Booth Crime Author Talk	14 March			
Book Sale	29 March			
Easter Competitions	30 April			
Family History Taster	16 May			
Hi Five Mental Health activities	October 2014			

3. General Fund (Cultural Services)

Event/Project	Date/Timescale	Lead	Budget	Comments Workload L/M/H
Coalville Schools Orchestral Event	March 2010	Cultural Services	OL/LCC funds	Performance at De Montfort Hall 25 March
Memorial Installation in Memorial Sq	8 June ?	Cultural Services		Commemorating those from NWL who have died serving their Country since 1945
Coalville Male Voice Choir Orchestral Project	October	Cultural Services and Coalville Male Voice Choir	OL/LCC activities fund	70 th Anniversary Concert
Coalville Remembrance Parade/Service	9 November	Cultural Services	£3,500	plus 11/11 event

4. Coalville Town Team

Event/Project	Date/Timescale	Lead	Budget	Comments Workload L/M/H
Coalville Motorfest Town Trail	Sat 28th June	Coalville Town Team	Car Park Suspension TTRO ?	Various venues around Town Memorial, Needhams Walk Car Park, outside Coalville Market Links with Snibston
Coalville Food and Drink Festival	Sat 22 November	Coalville Town Team	Car Park Suspension	Possibly combine with Christmas in Coalville event

NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL

COALVILLE SPECIAL EXPENSES WORKING PARTY – 17 DECEMBER 2013

Title of report	2013/14 PERIOD 7 FINANCE REPORT (REVENUE AND CAPITAL)
Contacts	Head of Community Services 01530 454832 john.richardson@nwleicestershire.gov.uk Senior Accountant 01530 454709 pete.simpson@nwleicestershire.gov.uk
Purpose of report	To inform members of the Period 7 Financial position.
Recommendations	IT IS RECOMMENDED THAT MEMBERS NOTE THE REPORT

1.0 2013/14 PERIOD 7 FINANCE REPORT

- 1.1 Please see the Period 7 revenue and capital budget position and associated notes at Appendices 1 and 2.

2.0 2014/15 RE-ALLOCATION OF GENERAL FUND COSTS TO COALVILLE SPECIAL EXPENSES

- 2.1 The 2014/15 General Fund budget proposals agreed by Cabinet at its meeting on 24 September include a proposal to re-allocate justifiable costs identified in the General Fund to the Coalville Special Expense Budget.
- 2.2 To date it has been identified that the following expenditure should be funded from the Coalville Special Expense Budget:

Events

- Coalville Christmas Event £10,000
- Coalville Remembrance Day Service £3,500
- Event Management officer time via recharges (tbc upto £10,000)

Open Space and Recreation

- Gracedieu Woods approx £13,000
- Urban Forest Park approx £38,000
- Nature Alive approx £24,000

- 2.3 It is proposed that the aforementioned Events costs plus Gracedieu Woods will be funded by Coalville Special Expenses from 2014/15 but with Nature Alive and Urban Forest Park considered for funding in future budget years.
- 2.4 In order to accommodate the additional expenditure compensatory reductions from within the existing budget will need to be made. The final amounts required will not be known until mid December
- 2.5 The last meeting on 8 October referred this item to the Events Task & Finish Group for consideration, the minutes of which are attached as Appendix 3. Unfortunately, only the Chair was present at the meeting and as such further suggestions have been welcomed. Attached at Appendix 4 is a list of additional suggestions made by Cllr Wyatt.
- 2.6 The minutes of the 8 October meeting were reported to Cabinet at its meeting in November and Cllr Clarke made representations regarding the funding of Remembrance Day. Cabinet have agreed that the Portfolio Holder will attend a future meeting of the Events Task & Finish group and discuss budget matters further. Officers are currently seeking to agree a suitable date for the meeting, the outcome of which will be reported directly to Cabinet for its final 2014/15 budget report in February 2014.

APPENDIX 1

COALVILLE SPECIAL EXPENSES 13/14 - PERIOD 7 ACTUALS & FORECASTED OUTTURN

	2013/14		
	Original Estimate	Actuals & Commitments as at 27.10.13	Forecasted Outturn
	£	£	£
Parks, Recreation Grounds & Open Spaces	247,430	137,127	244,271
Broomley's Cemetery	26,350	9,134	23,839
C/V War Memorials/Hanging Baskets/Grass Verge Cutting	20,260	10,037	20,411
One Off Grants	3,000	250	3,000
Coalville Events	36,500	36,015	37,198
TOTAL SPECIAL EXPENSES (Net Cost Of Service)	333,540	192,562	328,719
Service Management recharges	83,220	83,220	83,220
ANNUAL RECURRING EXPENDITURE	416,760	275,782	411,939
FUNDED BY:			
Use of Reserves	0	-	-4,821
Precept	350,368	-	350,368
Localisation of Council Tax Support Grant	66,392	-	66,392
	416,760	0	411,939
BALANCES 1st APRIL	52,039	52,039	52,039
CONTRIBUTION TO RESERVE	0	0	4,821
BALANCES 31st MARCH	52,039	52,039	56,860

2013/14

- At the end of period 7 the Coalville Special expense outturn figures are forecasted to be underspent, with a contribution to balances of £4,821.

The reasons for this are:

- Broomleys Cemetery - increased burial & monument income £2.4k.
- Parks & Rec grounds - reduction in Grounds wardens salary/Ni/Superannuation -£3.9k.

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APPENDIX 2

COALVILLE SPECIAL EXPENSES 13/14 CAPITAL SCHEMES - PERIOD 7 ACTUALS

	Original Estimate	Actual Expenditure	Commitments	Balance 27.10.13
	£	£	£	£
FUNDING				
Balance b/fwd 01.04.13 (Asset Protection Fund)	151,828.77			
Asset Protection Contribution 2013/14	-			
Revenue Contribution to Capital Schemes	-			
S106 Funding:				
Cropston Drive BMX Track	25,051.85			
Coalville Park	13,949.59			
Urban Forest Park (5th play station)	39,995.19			
Urban Forest Park (footway & drainage imp)	30,637.45			
Owen Street - Changing room development	30,208.44			
515 Funding:				
Cropston Drive BMX Track	10,000.00			
TOTAL FUNDING	301,671.29			
CAPITAL PROGRAMME				
Broomleys Allotments	5,797.59	2,198.68	1,552.00	2,046.91
Scotlands Rec Grd - Pavilion/Changing rooms	10,000.00	-	-	10,000.00
Owen Street - Floodlights upgrade	4,068.90	3,289.97	-	778.93
Owen Street - Changing room development (£85k APF)	115,208.44	-	-	115,208.44
Melrose Rd Play Hub	30,000.00	28,012.13	-	1,987.87
Cropston Drive BMX track (£7.5k APF)	42,551.85	-	-	42,551.85
Thringstone Miners Social centre	4,913.35	-	-	4,913.35
Urban Forest Park - Footway & Drainage improvements	30,637.45	-	-	30,637.45
C/V Park - Improvements	13,949.59	11,211.00	-	2,738.59
Urban Forest Park - 5th play station	39,995.19	32,150.69	-	7,844.50
TOTAL EXPENDITURE	297,122.36	76,862.47	1,552.00	218,707.89
UNALLOCATED BALANCE	4,548.93			

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APPENDIX 3

COALVILLE SPECIAL EXPENSES EVENTS TASK & FINISH GROUP

(2014/15 BUDGET MEETING)

In attendance:

Cllr Spence, Cultural Services Team Manager, Democratic Services Support Officer

An Events Task & Finish Group meeting was held on 30 October 2013 to discuss how to address the budget proposals outlined in the Council's September Cabinet report. The report highlighted that £25,000 of General Fund expenditure would be re-allocated to the Coalville Special Expense Budget in 2014/15 (based on the activities/functions/services being directly attributable to Coalville).

The following proposals were discussed in order to achieve the savings target required.

Coalville Events

Reduce the events budget from £31,500 to £18,500 **Saving £13,000**

The events programme for 2014/15 would therefore be as follows:

- Coalville Twenty 14 (budget being reduced from £15,000 to £10,000)
- Christmas in Coalville (budget reduced from £10,000 to £5,000)
- Remembrance Day Service (budget £3,500)

(It should be noted that St George's Day Flags would no longer be put up, and the Food and Drink promotion and Coalville by the Sea events would not be held, however, these could be discussed with the Town Team to see if they wished to fund and take on the management of these events/activities)

Coalville Christmas Decorations

Reduce the budget from £18,500 to £12,500 **Saving £6,000**

The budget would fund the annual contract and maintenance of £12,500

(No new lighting would be added in 2014/15 unless members consider use of reserves as per 2012/13 budget)

Asset Protection

Merge together and reduce Asset Protection budgets for Coalville Park, Recreation Grounds, Open Spaces and Coalville Cemetery, reducing budgets from £17,000 to £9,000 **Saving £8,000**

Total proposed savings for 2014/15 £27,000

(Extra savings contributing to the recharge of officer time for event management)

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APPENDIX 4

COALVILLE SPECIAL EXPENSES EVENTS TASK & FINISH GROUP (SUGGESTIONS FROM CLLR WYATT)

- To re-look at the Asset Protection Funds with a view to identifying if further reductions can be made.
- To retain the Coalville by the Sea event as an important local event during the School Holidays particularly for families that do not have a summer holiday.
- To investigate the feasibility of transferring assets such as Nature Alive and Urban Forest to agencies such as the Woodland Trust or National Forest.
- To retain the Remembrance Day Events as General Fund expenditure, with at best a part contribution from the Coalville Special Expense Budget to the event.
- To incentivise local businesses to contribute financially to events in Coalville, through earmarking a figure from reserves i.e. £5,000 and for every pound contributed by local businesses the Specials budget would match from the reserves allocation with any income being ring fenced for Community Events such as Coalville Twenty 14 and Christmas Switch on Event. In return the businesses would receive recognition through various means such as event posters, event brochure adverts, website adverts etc.
- To consider branding the above initiative as 'Love Coalville' – Supporting Local Business.
- To engage a company or individual on a commission only basis to seek advertising and sponsorship for town centre hanging baskets, flower beds, park flower beds, events and any other identified opportunity. Any income generated would be ring fenced for community events to increase footfall into the town centre.

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